

JOB ADVERTISEMENT

The National Forestry Authority (NFA) is a Government agency established under the National Forestry and Tree Planting Act, 2003 as a corporate body responsible for sustainable development and management of Central Forest Reserves (CFRs) and provision of technical support to stakeholders in the forestry sub-sector. NFA's vision is "A world class, global leader in sustainable forest management", while its Mission is "To sustainably manage and develop the country's Central Forest Reserves and to provide quality forestry products and services for the socio-economic development of Uganda".

NFA seeks to recruit qualified Ugandans to fill the following positions.

POSITION: FOREST SUPERVISOR/ECO-TOURISM (2 POSITIONS)

Reports to: Sector Manager

Duty Station: Field based and ready to work in hard to reach areas

Salary Scale: NFA 7

Terms of Employment: Four (4) year contract (Renewable)

Job Summary: Responsible for proper management of the eco-tourism sites in forest reserve(s), machinery/equipment assigned to him or her and maintaining of good public relations with all stakeholders.

Responsibilities and tasks:

- Monitor and implement eco-tourism activities in accordance with the management plans
- Managing visitors register and monitoring concessioner's activities.
- Managing bookings and reservations schedule, coordinating with the Eco-Tourism Officer.
- Ensure proper revenue collection from visitors.
- Participate in exhibitions and fairs to market and promote ecotourism products in CFRSs.
- Identifying potential sites and attractions for ecotourism development and promotion.
- Develop forest trails and ensure that there are regularly maintained.
- Prepare and submit situational, weekly, monthly and quarterly reports to the Sector Manager.
- Prepare weekly activity schedules and targets and ensure their accomplishments.
- Participate in preparation and supervision of local contracts where applicable, and certification of completion of work.
- Perform any other duty as may be assigned by the immediate supervisor.

Qualifications, work experience and personal attributes/competencies

- Minimum of a Diploma in Tourism Management from a recognized institution.
- At least two (2) years working experience in a similar or related position in a reputable organization.
- Basic knowledge of forestry and environmental management, well developed customer care skills and knowledge of tour guiding and nature interpretation.

Criteria for application

Interested candidates who meet the above requirements, should submit their applications, certified copies of academic certificates, transcripts and curriculum vitae giving full details of applicants' education, qualifications, experience (with evidence), present salary, three referees with their full postal address, e-mail and telephone contacts as well as the candidate's full address and e-mail to the address below not later than close of business on **30th November 2020**.

Only short listed candidates will be contacted. Any form of lobbying will lead to automatic disqualification.

NFA is an equal opportunity employer and women are encouraged to apply.

Applications should be addressed to:

The Executive Director

National Forestry Authority

Plot10/20 Spring Road, Bugolobi

P.O. Box 70863, Kampala-Uganda

Tel: 0312 - 264035/6; 0414 -360400

